



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing**

***REVISED 10-19-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: October 17, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of October 22, 2018

Monday October 22, 2018	No Scheduled County Meetings		
Tuesday October 23, 2018	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
	Executive Committee	4:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday October 24, 2018	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday October 25, 2018	Economic Development Consortium (JCEDC)	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	*Community Action Coalition (Agenda Added)	6:00 p.m.	Dane County CAC Office 1717 N. Stoughton Rd, Red Room, Madison
Friday October 26, 2018	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Veterans Service Commission	12:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Saturday October 27, 2018	No Scheduled County Meetings		
Sunday October 28, 2018	No Scheduled County Meetings		

Nutrition Project Council Agenda
Jefferson County
Workforce Development Center
874 Collins Road, Room 103
Jefferson, WI

Date: October 23rd, 2018

Time: 2:00 p.m.

Committee Members: Carol Ellingson, Janet Gerbig, Barb Natrop, Carol O'Neil, Audrey Postel, Carol Battenberg, Barbara Schmitt and Nancy Boos.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Minutes
6. Communication
7. Public Comment (Members who wish to address the committee on specific agenda items must register their request at this time)
8. Cooking for 1 or 2 sessions
9. Review 2017 Customer Satisfaction Survey Results
10. Discuss 2018 submissions of Customer Satisfaction Survey
11. Review 2019 State Meal Pattern and Nutrition Standards
12. Review Snow Emergency Plan
13. Ethics and Boundaries
14. Roundtable Discussion
15. Adjourn

Future Meeting dates: January 29th, 2019
April 30th, 2019
July 30th, 2019
October 29th, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Executive Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Tuesday, October 23, 2018, Room 112, 4:30 p.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of September 7, 2018 joint committee meeting minutes
7. Approval of September 26, 2018 committee meeting minutes
8. Approval of October 9, 2018 county board minutes
9. Communications
10. Update on Strategic Plan Check-In
11. Discussion on Property Assessed Clean Energy (PACE) issues
12. Discussion and possible action on Broadband Forward! ordinance
13. Financial reports (September)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
14. County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY BOARD MEETING
TUESDAY OCTOBER 23, 2018 7:00 p.m.
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

- NEXT COUNTY BOARD MEETING**
November 13, 2018 – 7:00 P.M. – RM 205

Committee Members

William F. Hue
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
Sheriff

Carla Robinson
Clerk of Circuit Court

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Chiefs & Sheriff Assn. Representative

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Gail Scott
Health Department Director

Kendall Wick
Child Support Agency Representative

AGENDA

JEFFERSON COUNTY COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, October 24th, 2018 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 26, 2018 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discuss letters of support for TAD Grant application.
7. Report from CJCC/Treatment Coordinator (Holler).
8. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
10. Update on Recidivism Council. (Forseth)
11. Update on monthly jail data. (JESO)
12. Update on Opioid Litigation.
13. Continued discussion on short and long term objectives and programs of the CJCC.
14. Discussion and Possible action on amending the CJCC by-laws/mission statement.
15. Future meeting dates:

December 5, 2018	12:00 noon
January 23, 2019	12:00 noon
16. Future agenda items.
17. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Thursday, October 25, 2018– 8:30 a.m.
864 Collins Road, Room 12, Jefferson, WI 53549

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, David Carlson – City of Whitewater, Andrew Wescott-Barten – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Dick Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

- I.** Call to Order – J David
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of October 25, 2018
- V.** Approval of Minutes – August 23, 2018
- VI.** Public Comment - Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.
- VII.** JCEDC Reports – V Pratt
 - A.** Approval of Finance Report – October 2018
- VIII.** General Orders
 - A.** Directors Report – V Pratt
 - Opportunity Pipeline Update
 - B.** Upcoming Meetings/Seminars –
 - **NO Meeting in November**
 - JCEDC Board of Directors, December 20, 2018, 8:30 am
- IX.** Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

October 25, 2018

Red Room, Dane County CAC Office

1717 N Stoughton Rd

Madison, WI 53704

6:00 pm – 8:00 pm

Please note: a light meal will be provided at 5:30 pm

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Consent Agenda**
 - A. **Approval of Agenda (*Action Needed*)**
 - B. **Approval of Minutes from the Board Meeting on August 23, 2018 (*Action Needed*)**
4. **Seating of New Board members, Daniel Sims and Carousel Bayrd.**
5. **Torrie Kopp Mueller, Homeless Services Consortium; HUD NOFA Scoring**
6. **Katherine Kamp, Executive Director at Wisconsin Partnership for Housing Development; The Uplands Project**
7. **Authorization for the Executive Director to withdraw CAC from the Uplands Project (*Action Needed*)**
8. **PP&D Committee Report**
9. **Fundraising Committee Report**
10. **Executive Director's Report**
 - A. **Participant Grievance Policy Approval (*Action Needed*)**
 - B. **Approval of CSBG Application**
11. **President's Report**
12. **Finance Committee Report**
 - A. **Acceptance of the June, July and August Financial Reports (*Action Needed*)**
 - B. **Acceptance of the 2017 IRS Form 990 (*Action Needed*)**
 - C. **Presentation of the 2019 Agency Budget (*Action Needed*)**
13. **Personnel Committee Report**
 - A. **2019 Staffing Pattern Approval (*Action Needed*)**
 - C. **Closed Session; Approval of Staff Wage Increases (*Action Needed*)**
 - D. **Closed Session; Discussion of the Performance Review of the Executive Director**
14. **Next Meeting Dates**
 - A. **Thursday, December 13th - Jefferson County**
 - B. **Thursday, February 28th - Waukesha County**
 - C. **Thursday, April 25th - Dane County**
 - D. **Thursday, May 23rd - Dane County (Annual Meeting)**
15. **Adjournment (*Motion Needed*)**

Please notify Mari Ulatowski if you are unable to attend. She may be reached at 608-246-4730 ext. 203, by email at mariu@cacscw.org or by text at 608-332-3253 If you need an interpreter or other special accommodation, please let Mari know at least three business days before the meeting.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

**Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
October 26, 2018 @ 8:30 a.m.**

DWAYNE MORRIS (CHAIR); KIRK LUND (VICE-CHAIR); GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the September 28th, 2018 meeting minutes
7. Communications/Correspondence
8. Discussion on possible spring flooding 2019
9. Discussion on possible grant application – acquisition and demolition project
10. Review Emergency Management Budget
11. Briefing by the Medical Examiner on Medical Examiner's office activities
12. Discussion and possible action on a "no wake" area being implemented on the Rock River near Lake Koshkonong.
13. Discussion on off-site plans 2018 Plan of Work – 2nd Half
 - a. Watertown Water Department – First Street (Update) – Watertown – Chlorine, max daily amount reported as 750 lbs – plan complete and sent to state for approval.
 - b. Watertown Hops Co – Div of Millercoors LLC (Update) – Watertown – Anhydrous Ammonia, max daily amount reported as 1,800 lbs – Sulfuric Acid, max daily amount reported as 64,207 lbs – plan complete and sent to the state for approval.
 - c. AT&T – PV3106 (Update) – Fort Atkinson – Sulfuric Acid, max daily amount reported as 1,596 lbs – plan complete and sent to state for approval
 - d. Ball Container Corp (Update) – Fort Atkinson – Sulfuric Acid, max daily amount reported as 92,693 lbs – Hydrofluoric Acid – max daily amount reported 3,001 lbs – plan complete and sent to state for approval.
 - e. Spacesaver (Update) – Fort Atkinson – Sulfuric Acid, max daily amount reported as 2,930 lbs – plan complete and sent to state for approval.
 - f. Epic Resins (New) – Palmyra – Phosphorus, max daily amount reported as 1,323 lbs – plan complete and sent to state for approval.
 - g. BASO Gas (Final Plan) – Watertown – Anhydrous Ammonia has been removed – final transmittal sent to state for approval.
14. Discussion on Emergency Management Daily Operations August 2018 through October 2018
15. Next meeting date is November 23, 2018 (Sheriff's Office) – discussion of date change due to the holiday.
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Veterans Service Commission

AGENDA

Friday, October 26, 2018

Jefferson County Courthouse
311 S. Center Ave., Rm 112
Jefferson, WI 53549

12:30 p.m.

Commission Members:

Michael Clish, Timothy Finn, Joseph Naylor, Jim Seidl, Augie Tietz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment – (Members of the public who wish to address the Commission on specific agenda items must register their request at this time)
6. Approval of minutes from December 27th, 2017 Commission meeting
7. Communications
8. Review of Veterans Service Commission charter and aid policy
9. Review of 2018 and proposed 2019 Veterans Service Commission Budget
10. Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program
11. Review of Aid Granted to date and discussion of potential exceptions to policy
12. Discussion of Veterans events/private donations
13. Discussion of volunteers to assist elderly/disabled Veterans with home improvements for safety
14. Discussion of temporary housing solutions for homeless Veterans
15. Discussion and possible action on establishing a Veterans Foundation
16. Set Commission's meeting date(s) and discuss potential items for future agendas
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.